



Vortex Production Services Ltd focuses on delivering a range of products and services to support the ongoing maintenance of natural gas and oil production and has developed a reputation as a trusted and experienced supplier to most major oil and gas producers and infrastructure companies in Western Canada. Our Services Division has one of the largest fleets of mechanic service trucks in Western Canada, operated by one of the most experienced teams of heavy duty mechanics, with coverage across Alberta reaching into Saskatchewan and British Columbia. Our Structures Division is a premium manufacturer of polyurethane panel buildings and distributor of wholesale polyurethane panels for the oilfield and construction industries with coverage across Canada and USA. In 2020, Vortex became the Canadian distributor for Altronic LLC. This distribution agreement is new, however, Vortex has been supplying, installing, servicing and rebuilding Altronic components for over 15 years. Vortex is a trusted source of knowledge and quality workmanship in regards to all Altronic products.

***We are now seeking a full-time employee for the following position
required for the Rocky Mountain House Office:***

SERVICE MANAGER & BRANCH MANAGER

Position Summary:

Reporting to the Operations Manager, the role includes but is not limited to overseeing and coordinating day to day operations for all personnel at the branch level and liaisons between employees, customers and senior management. Vortex is seeking a reliable candidate who is willing and able to use commitment and innovation to drive our organization towards success.

Responsibilities:

- Field customer calls for job scheduling
- Supervise & provide technical support for service technicians
- Complete job quotations for customers
- Ensure accurate and timely completion of work orders
- Oversee and direct the activities/operations for all branch personnel including: hiring, training, performance management and salary planning
- Follow and enforce safety work procedures in the work place

Qualifications:

- Knowledge/certification in oil & gas equipment and operations relative to this industry
- Management skills/supervisory training an asset
- Highly motivated with strong interpersonal and communication skills
- Ability to organize, multi-task and prioritize jobs and tasks accordingly
- ERP system experience, Syteline or similar

Vortex Offers You:

- Competitive compensation
- Excellent benefits (life insurance, disability and employer paid health & dental)
- Voluntary participation in company RRSP
- Safety focused environment

*If you are interested in a career with an established Energy Services company, please apply in person at
4912 – 44th Street, Rocky Mountain House, Alberta
or please forward your resume by fax to 1.403.845.3372 or email your resume to
mbowles@vortexservices.ca.*

We thank all applicants and advise that only those candidates selected for an interview will be contacted.